

Training



PUBLIC AFFAIRS FOUNDATION
Partnership for Better Governance

To address the needs of sustainability in a project, capacity building and training has become the norm for the day. PAF has the experience of delivering customised training to stakeholders to include representatives from grassroot level, organisations, corporate, governments and academic institutions.

Public Policy

The Challenge of Inclusive Development



Social Accountability & Good Governance



Financial Management for Functionaries of Urban Local Bodies (Sustainable Development)



Migration, Skills & Jobs



Gender Inclusion



Climate Change & Development



SDG-Capacity Building



Urban Local Governance



Policy Making Process



Measuring Quality and Adequacy of Public Services -



Inclusive Development



Audience

- Researchers
- Public Policy Students
- Govt. Officers
- NGOs
- Think Tanks
- IAS Officers
- CSOs

Tools

Citizen Report Card (CRC)



Community Score Card (CSC)



Tableau



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Data Science and Analytics



Public Policy & Communication

Audience Mapping and its Importance of Analysis



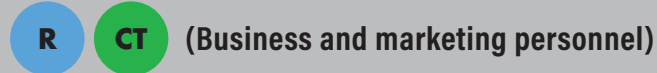
Report Writing



Writing Effective Policy Brief



Writing Winning Proposals



What goes into Fundraising?



Crafting Effective Annual Reports



Email Etiquette



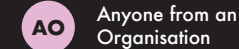
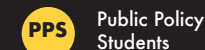
Making Effective Presentations



Social Media and its Usage as a Branding Tool



Audience



Soft Skills



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People Management Skills

MM **CT** (up to General Managers)

Delivery excellence (Public Services)

SE **MM** dealing with Internal or External Customers (up to General Managers)

Assertive Communication and professional development

SE **JE** **MM**

Business Acumen & Entrepreneurial skills

SE **JE** **MM** including directors based on the Industry

Corporate Social Responsibility

NF

Specialisation-Financial literacy and negotiation

ME **SHR** **DH**

Organisation Management

SE **CSR** **CTM** of any Public sector or Private Organisation

Team Work and its Effectiveness in an Organisation

A

Problem Solving & Decision making

A who can be chosen for the next level (Manager)

Leadership Skills

A who can be chosen for the next level (Manager)

Art of Providing and Receiving Feedback

A

Problem Solving & Decision making

A who can be chosen for the next level (Manager)

Prioritising and Time Management

A

Listening Skills

A

Negotiation Skills

A

Audience

SE Senior Executives

JE Junior Executives

MM Middle level Managers

CT Communication Team

CSR CSR Officers

NF Non-finance Executives and Managers

ME Managers with experience in Managing a unit or a department

SHR Senior Human Resource Professionals

DH Department, Heads of Operations & Administrations

CTM Core Team Members

A Anyone can attend



PUBLIC AFFAIRS FOUNDATION
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Public Affairs Foundation (PAF) was established in 2003, under the aegis of Public Affairs Centre (PAC). PAF is registered as a not for profit company under Section 25 of the Indian Companies Act. Dr. Samuel Paul was the Founder and Chairman. PAF is primarily a knowledge based organisation which is dedicated to improve the quality of public governance by providing advisory services to include developing customised knowledge products to improve social accountability.

PAF derives its strength from Public Affairs Centre (PAC), a not for profit Think Tank established in 1994, which engages in action research focussing on Sustainable Development Goals (SDGs) in the context of India.

Vision

To aspire for an ideal state, where the governance and delivery of public services and social development programmes are continuously improved, through evidence-based studies, to effect reforms and meet the needs and aspirations of those being served, wherever they may be.

Mission

- To improve the quality of public governance by providing advisory services and customized knowledge for improving social accountability
- To constructively engage with all stakeholders, especially the marginalised and deprived sections, with robust quantitative and qualitative data and thereby facilitate improved service delivery, increase accountability, enhance impact, and ensure better governance
- To train and build capacities within stakeholder organisations on the concepts, application, and institutionalisation of the use of social accountability tools and evidence based methodologies.

For more info. contact :

15 KIADB Industrial Area,
Bommasandra - Jigni Link Road
Bangalore 562106 India

T: +918027839918 / 19 / 20
E: training@pafglobal.org
W: www.pafglobal.org