

Senior Research Associate
Public Affairs Foundation
Bangalore



PUBLIC AFFAIRS FOUNDATION
Partnership for Better Governance

Background

[Public Affairs Foundation](#) is immediately hiring an accomplished and dynamic researcher with field experience to join its team and implement a prestigious one-year project for a large international funder. Appointment is initially for one year, but could be extended based on mutual requirement.

Selected candidate is required to join on or before August 1, 2015.

Tasks

- Travel as required to implement project tasks at various locations (national and international)
- Develop comprehensive technical proposals and budgets
- Develop project execution plans; lead, monitor, and execute project deliverables
- Meet stiff deadlines and deliver high quality project reports and manage dissemination
- Manage and monitor project budgets and expenses
- Lead project teams; coordinate and manage consultants and clients
- Identify and trouble shoot project problems through creative solutions
- Handle and lead multiple projects; manage all resources; meet quality benchmarks / timelines
- Effectively work with, train, and mentor research staff

Education and Experience

PhD in social sciences preferred. Minimum Masters degree with at least 7 - 10 years experience in the following:

- social research, questionnaire design, SPSS, data analysis, reporting writing, and presentation
- working directly on projects for international funding agencies (eg: World Bank, DFID, etc)
- field training, monitoring, data collection, and quality assurance
- high and proven proficiency in English (writing and presentation)

For a detailed Job Description, please [click here](#) or visit our website <http://www.pafglobal.org/>

How to Apply

Please email all five items listed below to careers@pafglobal.org with “**Application for Senior Research Associate Position**” listed in the subject.

- 1) Your latest Resume
- 2) Cover letter (including information on why you are a strong fit for this role, how this role fits into your career trajectory, and why you are interested in working with Public Affairs Foundation)
- 3) Writing sample (a piece of independent work representative of your writing skill)
- 4) Two professional references
- 5) Your current and expected CTC

Only full applications will be considered and only shortlisted candidates will be contacted.

Last date of application is June 30, 2015. Due to project requirements, interviews (in person or skype) will be set up immediately.